



CONGRATULATIONS! Now What?

There you were.

Minding your own business.

Just doing your job. And *really well*, too!

When all of a sudden a member of management approached and said, “You’re doing such a good job at *this*, that we’re going to make you a TRAINER of *this!*”

And that’s how it began. You were thrust into a position you knew *nothing* about and, oh, by the way, received *no training* for it.

If all of this sounds all too painfully familiar – we’ve got your back!

Let’s start with first things first: the difference between a *presentation* and *training*:

- A presentation is a one-way communication, information-centered and the results come from listening to or reading information.
- Training is two-way communication, learner-centered and where results come from interaction and practice.

The second thing to know is that training is a science *and* an art. It requires a very specific skill and knowledge set that must be continually practiced and honed over time. When training looks easy, you’re looking at a very skilled trainer!

For more information we have handcrafted this new *Training Essentials Virtual Mini* just for you, whether you are brand new to training or thrust into the role with no professional development:

Welcome to Your New Job as Trainer – Now What?

Wednesday, January 9, 2019

Noon ET/ 9 am PT

In this session, you will:

- Describe behaviors of a successful trainer
- Identify the differences between basic and advanced training skills
- Use 20 adult learning concepts to relate to learners

Click [HERE](#) to register.

If you're not familiar with our TE Virtual Minis, NOW is the perfect time to check them out! You can either sign up and attend live or purchase and view later. Either way, you'll receive a comprehensive workbook and open invitation to attend our monthly office hours.

So join us and celebrate our world of training!

Cheers,

Team M&M

Maria Chilcote & Melissa Smith
Managing Partners



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